

THE COBRAS HIGH SCHOOL HOCKEY CLUB
BYLAWS DRAFTED JULY 2003

Article I – Organization

Section 1: Name

The name of this organization shall be **The Cobras High School Hockey Club**. The name **Worth Township High School Hockey Association** will be used for tax purposes an Illinois Not for Profit Organization. The Cobra shall be the mascot of the organization as long it is in existence.

Section 2: Registered Address

The registered address of the organization shall be at a place as determined by the Executive Board or at the residence of the current president.

Section 3: Registered Agent

The registered agent of the club shall be the President elected by majority of the voting members in good standing.

Section 4: Not for Profit Status

This club is organized as a State of Illinois Not for Profit Organization upon a non-stock membership basis, not involving pecuniary gain or profit for any of its members, for a tern of perpetual existence.

Section 5: Exempt Status

This club in organized and shall be operated exclusively as an exempt Organization under the provisions of Section 501 (C) (7) of the Internal Revenue Code of 1954, as amended and as may be amended in the future.

Section 6: Use of Funds

All fund and property of this club shall be used and distributed exclusively for carrying out the purposes of the club as set froth in Article II. Stipends will be paid to the Head Coach.

Section 7: Fiscal Year

The fiscal year of the club shall begin June 1 and end May 31 of the following year.

Section 8: Financial Statements

The Treasurer shall, once each month, prepare a true statement of the assets and liabilities of the organization, for the preceding month. This report will be read into the minutes of each monthly executive board meeting.

Section 9: Dissolution

In the event of the dissolution of The Cobras High School Hockey Club, the Board of Directors shall make provisions for payment of all the liabilities of the organization. After all liabilities have been met if there are any funds and/or assets remaining, these funds and/or assets shall be distributed as determined by the membership and allowable by law.

Article II – Purpose

The Cobras High School Hockey Club is a Not for Profit Organization operating a high school age hockey program for the benefit of High School Students in the Shepard, Oak Lawn, Richards, and Evergreen Park High School area. The purpose of the organization is:

- To teach the fundamentals of the game of ice hockey to all players Shepard, Oak Lawn, Richards, and Evergreen Park High School area;
- To promote, encourage, and improve the standard of amateur ice hockey;
- To develop and promote character, sportsmanship, teamwork, fair play and physical fitness;
- To associate with other ice hockey organization;
- To conduct an amateur hockey program consistent with the rules and regulations of the State Amateur Hockey Association of Illinois (AHAI) and USA Hockey;
- To perform or participate in other activities that will aid in reaching these objectives.

Article III – Membership

Section 1: Executive Board

The Executive Board membership shall consist of a President, 1st. Vice-President, 2nd Vice President, Secretary, Treasurer, and Parent Liaison. The participating schools in accordance with AHAI will represent the Board membership. All Executive Board members will serve a 2-year term, but are eligible for re-election. The make-up of the executive board should reflect a percentage of player participation from each school.

Section 1A: Duties of the Executive Board

President

It will be the president's responsibility to schedule board and membership meetings. The president will preside over the meetings of the executive board and membership. He or she will be the official representative of the club in board manners. The president will administer the policies of the board and the association. Any member grievances will be brought to the president through the parent liaison and he/she will present them to the board. The president will be an

unofficial member of each association committee. (Two-year term limit at this position, Election on even numbered year.)

1st Vice-President

The 1st Vice-President will be in charge of matters concerning Rules and Ethics, player discipline and directives from the coach/coaches. He/She will be responsible for enforcing and maintaining the Zero Tolerance Policy with policies regarding these matters. The 1st Vice-President will assume the responsibility of the president in his/her absence. (Two-year term limit at this position, Election on odd number year.)

2nd Vice-President

The 2nd Vice-President will be responsible for coordinating corporate sponsorship and fundraising. This position also includes the monitoring of the association web site for appropriate content. The 2nd Vice-President will work closely with both the Fundraising and Website committees. He/she will assume the responsibility of the president in his/her absence. (Two-year term limit at this position, Election on even numbered year.)

Treasurer

The Treasurer shall keep full and accurate accounts of all receipts and disbursements of the club and shall deposit all moneys or other such valuable effects in the name and to credit the organization in such bank or banks as may from time to time be designated by the Executive Board. He or she shall disburse the funds of the club under the direction of the Executive Board taking proper vouchers therefore and shall render to the Executive Board at the regular meetings there of or whenever required of him/her transactions as Treasurer, and of the financial position of the club. He or she shall collect all funds. All disbursements of funds will be made by check. He or she shall also perform such other duties as may from time to time to determined by the Executive Board. In the absence of the President and Vice-President may be prepared to take over duties. (Two-year term limit at this position, Election on even numbered year.)

Secretary

The Secretary shall be clerk of the Executive Board. He or she shall attend all meetings and record all facts and minutes of all proceedings in the books kept for that purpose. He or she shall give all notices required to the given to members and to the board. He or she shall be the custodian of all books, paper records, correspondence, contracts, and other documents belonging to the club which he or she shall deliver up only when authorized by a resolution of the executive board to any active member of the club, in good standing or to such person or persons as may be named in resolution. He or she shall handle all correspondence on behalf of the club and shall perform such other duties as may from time to time be

determined by the Executive Board. (Two-year term limit at this position, Election on odd numbered year.

Parent Liaison

The parent liaison will act as the representative between the Executive Board and all active members concerning matters of the organization.

Section 1B: Appointed Position

Team Manager. This position is appointed by the current head coach and approved by the Executive Board. The appointed member will serve for the entire season. New appointments or reappointments of this position will be the start of the season.

Section 1C: Definition of Member in Good Standing

A member in Good Standing is defined as:

- a. A member who has met or is meeting his/her financial obligations to the club.
- b. Is not currently being reviewed by the Club's Rules and Ethics committee.
- c. Is not currently being reviewed by the League's or AHAI Rules and Ethics Committee.

Section 2: Board

The Board shall consist of all active members in good standing, present at a regular meeting or the annual meeting.

Section 3: Active Member

All members of the Executive Board, Coaches, Assistant Coaches, Manager, Players and their parents or legal guardians shall be considered active members of the organization.

Section 4: Expulsion or Suspension

An active member may be expelled or suspended, after due notice, and an opportunity for hearing by the Rules and Ethics Committee, for conduct detrimental to the organization, by the vote of two thirds of the Executive Board. The Secretary shall provide at least ten days notice to the person to be expelled or suspended and to the members of the Rules and Ethics and Executive Board prior to the regular or special meeting at which the matter is to be resolved. The person shall be offered and opportunity to be heard at the Rules and Ethics meeting and to present other to testify in his/her behalf, prior to any final disposition by the Board. All actions of the Board shall be final. If a member is expelled the club will petition the Rinks, USA Hockey, and AHAI and the league to help enforce the expulsion. Any member that is expelled will have the right to request a hearing at the first meeting of the next season to be considered for reinstatement.

Section 5: Voting Rights

Each player can be represented by two adult votes. The voting members will be a parent or legal guardian. The voting members must be present at the meeting to cast a vote. (Not Proxies)

Section 6: Right to Hold Office

To run for a position on the Executive Board under the procedures established by these by-laws, and if elected, to run for any office of the organization must meet the following qualifications:

- Must be at least 21 years of age.
- Must be a member in good standing or a continuing member that has been approved by the executive board.
- New members will not be eligible to hold a position on the Executive Board until they have been a club member for one year, consisting of a spring and fall or full fall season.
- In absence of membership Executive Board could appoint.

Active members of the club will do nominations at the team annual banquet. The Election will follow on a date established by the Executive board on or before June 1st.

Section 7: Regular/Meeting

The club shall hold regular executive board meetings on the 3rd Monday of every month. Open club meetings will held in the months of September, November, January, March and April (Banquet) the date will be established after the game schedule is established. The Annual Meeting of the active members shall be held in March.

Section 8: Notice and Quorum

At least fifteen days prior to elections, written notice of the time and place shall be mailed to the address on file of each active member entitled to vote at the meeting. **QUORUM** shall consist of at least 66% of the voting membership. All active members will be bound by the decision passed by the quorum.

Section 9: Order of Business

The order of business at the regular and annual meetings, if applicable, unless amended by majority vote of those present, shall follow Robert's Rules of order.

1. Call to Order/Welcome
2. Minutes of the last Regular
3. Treasure's Report
4. Committee Reports
5. Old Business

6. New Business
7. Other Business
8. Adjournment

Article IV – Committees

Section 1: the Executive Board shall appoint Chairpersons for the following standing committee.

Section 2: Committee members may serve on more than one committee, or as a member of the Executive Board and on more than one committee. The President will be an ad-hoc member of all committees.

Section 3: Fund Raising Committee

The Fund Raising Committee shall investigate fund raising activities for the club and present to the membership the different activities available. Participation in a Fund Raiser is optional. Those members that participate will decide on the use of the funds in accordance with the guidelines of the Not for Profit Organization.

Section 4: Special Committee

The President will recommend other committees for specific purposes as necessary. The chairperson may be any active member of the club, and the committee may meet as required for its purposes. A report on its membership and activities shall be submitted to the Annual Meeting. The committee shall terminate at the completion of its assignment or the next annual meeting.

Section 5: Rules and Ethics Committee

The committee consists of volunteers. To be accepted on this committee the member must be in good standing. Volunteers will sign up at the team banquet. The elected 1st Vice-President shall assume as the committee chairperson. This committee should consist of at least three members and no more than six. Notification of a hearing must be presented to the Executive Board detailing the infraction, date of the hearing. After complying with the committee guideline and completion of the hearing, a detailed report is to be presented to the Executive Board a final decision based on the committee's finding and recommendations. The only time the Executive Board would be involved on cases of expulsion from club or financial debt.

Article V: Rules

Section 1: Special Rules of the Cobras High School Hockey Club

In an effort to make ice hockey a more desirable and rewarding experience for all participants of the Cobras High School Hockey Club will adhere to certain points

of emphasis relating to sportsmanship. All payers, coaches, and parents/spectators are to maintain a sportsmanlike and educational atmosphere before, during, and after the game. This club follows the rules of AHAI, USA Hockey and the league.

Section 2: Parents/Spectators/Players/Coaches Must Not:

Use obscene or vulgar language in a boisterous manner to anyone at any time. Taunt players, coaches, officials, or other spectators by means of baiting, ridiculing, threat of physical violence of physical violence. Throw man object into the spectator's viewing arena, player's bench, penalty box, or on the ice surface, directed in any manner as to create a safety hazard. If a parent/spectator persists in any of these actions, after being requested to stop, they shall be removed from the strand/rink for the remainder of the game by the rink manager. Such actions will result in investigation and hearing or expulsion as set forth in Article III Section 4 of these by laws

Section 3: Use of Alcohol or Illegal Drugs: (Zero Tolerance Policy)

Players, Coaches, or Parents/Spectators strictly prohibits use of an Alcohol or Illegal Drugs during a sanctioned game or practice. Violation of this rule will result in action taken set for in Article III Section 4 of these by-laws. Active members of legal age must follow AHAI rules and the legal authorities.

Article VI – Amendments to the By-laws

Section 1: Executive Board

The Executive Board may amend these By-laws be presenting the amendment to the voting members at a regular or special meeting and voting on the amendment at a subsequent regular or special meeting. The approval of two-thirds of the votes cast is required to pass the amendment.

Section 2: Survivability clause if a court of competent jurisdiction holds any provisions of these by-laws invalid, the remainder of these by-laws shall not be affected thereby. The invalidity of any section or sections or parts of any section or sections of these by-laws shall not affect the validity of the remained of the Cobras High School Hockey Club By-laws.

By-law established in July 2003

Committee Members

Leah Moore

Dave Ozouf

Mike Fanjoy

Lance Martinez

Terri Bollinger